

APPROVED.

AIRCRAFT ACCIDENT AND INCIDENT
INVESTIGATION BUREAU
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**PROCEDURE FOR PROVIDING
MEDICAL ASSISTANCE TO ACCIDENT VICTIMS**

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*Note:
Amendments and revisions to this procedure shall be made in accordance with the organisation's Procedure for Document Amendment and Revision.*

PROCEDURE FOR PROVIDING MEDICAL ASSISTANCE TO ACCIDENT VICTIMS

1. GENERAL PROVISIONS

1.1 This procedure regulates the coordination of the Aircraft Accident and Incident Investigation Bureau (hereinafter referred to as the "AAIIB") with medical institutions, the National Emergency Management Agency, and forensic organisations to provide professional medical assistance to accident victims, including flight crew members and passengers, in accordance with Annex 13 to the Convention on International Civil Aviation, in the event of an aircraft accident or serious incident.

2. PROVISION OF MEDICAL ASSISTANCE TO FLIGHT CREW AND PASSENGERS

2.1 Where necessary, the investigation authority shall arrange for the provision of professional medical assistance to persons affected by an aircraft accident or incident. Medical personnel involved shall have relevant experience in responding to aircraft accidents and incidents.

2.2 Medical assistance to affected flight crew members and passengers shall be provided by qualified medical institutions and may also be provided by a medical doctor of the Flight Safety Oversight and Regulation Department. Injuries to the human body shall be assessed and documented in accordance with the form specified in Appendix 1.

2.3 Cooperation between the investigation authority, medical institutions, and forensic organisations shall be conducted in accordance with approved memoranda of understanding.

2.4 States whose citizens have suffered fatalities or serious injuries shall have the right to appoint and participate through an accredited representative, including the right to:

- a) visit the scene of the occurrence;
- b) access relevant factual information approved for public release by the State conducting the investigation, and to be informed of the progress of the investigation;
- c) receive a copy of the final report.

These rights shall not impede the identification of victims, contact with survivors, or the provision of assistance by the State concerned.

3. POST-MORTEM EXAMINATION

3.1 Post-mortem examinations of victims of aircraft accidents shall be conducted by competent forensic and medical institutions with relevant expertise.

3.2 Cooperation between the Aircraft Accident and Incident Investigation Bureau (AAIIB) and forensic institutions shall be conducted in accordance with the memoranda of understanding established between them.

3.3 The AAIIB shall not be responsible for the identification and recovery of human remains. However, the AAIIB shall cooperate closely with the relevant authorities responsible for examination, recovery, and removal of human remains at the accident site.

3.4 The AAIB and relevant authorities shall jointly control the accident site until human remains have been removed. Thereafter, the AAIB shall assume control of the site.

3.5 If the removal of human remains is to take place prior to the arrival of the AAIB, the Bureau shall request that victims and the location of human remains be documented, including photographic records.

3.6 Where toxicological examination is required, the relevant medical authorities shall be notified without delay. Procedures shall be established to preserve toxicological evidence in order to prevent:

3.6.1 loss or contamination;

3.6.2 tampering;

3.6.3 unauthorized disclosure.

3.7 The identification of human remains shall be carried out and recorded in accordance with the form specified in Appendix 2.

3.8 Clothing, personal effects, and valuables found on the human body shall be preserved as evidence and may be used for further examination, investigation, and identification purposes.

3.9 The State conducting the investigation of the aircraft accident shall be responsible for ensuring that post-mortem examinations of deceased flight crew members and passengers are conducted.

3.10 Post-mortem examinations shall be conducted in accordance with the toxicological guidance set out in ICAO Doc 8984 — Manual of Civil Aviation Medicine.

FORM FOR IDENTIFICATION OF ACCIDENT VICTIMS

1. Missing person		
Date of accident	Location of accident	
Family name	Name	Sex
Age/year of birth	Place of birth	Nationality
Address	Religion	
Fingerprints on record	If yes, where and when	
Contact person (name, address, phone number)		
2. Deceased person		
Identification number	Date found	Sex Estimated age
Location at the time of accident		
Condition of the body		
Finder's name, organisation, and address		
3. Detailed identification of missing and deceased persons		
Physical description		
Complexion	Height	Weight
Eye colour	Uses corrective lenses	
Hair (colour, style: bald, long, short, straight, curly, etc.)		
Nose (size, shape)		
Ears (size, shape)		
Mouth and lips (size, shape)		
Distinctive features		
Teeth (condition, size, fillings, etc.)		
Dentist (name and address)		
General physical characteristics		
Blood type		
Family doctor (name, address, phone number)		

**FORM FOR IDENTIFICATION AND POST-MORTEM EXAMINATION OF DECEASED
PERSONS IN ACCIDENTS**

Aircraft registration number				
Date	Pathologist		Sex	
Identification	Preliminary		Confirmed	
Estimated Age Dental condition	Height		Weight General physical condition	
Skin colour	Hair condition			
Skin condition, tattoos, markings	Presence of burns			
Physical description				
Complexion	Height	Weight	Eye colour	Uses corrective lenses
Hair (colour and style: bald, long, short, straight, curly, etc.)				
Nose (size, shape)				
Ears (size, shape)				
Mouth and lips (size, shape)				
Distinctive features				
Teeth (condition, size, fillings, etc.)				
General physical characteristics				
Blood type				
Hands, fingers, bone condition, injuries				